



Catering Volunteer

Reporting to:	Dan Caterer and Andy Bloomer
Department:	Catering
Based at:	Manor Restaurant and Stables Cafe
Purpose of this role within Waddesdon Manor:	<p>Waddesdon Manor prides itself on the quality of food served to our visitors. All the food is prepared in our own kitchens. Wherever possible, our dedicated chefs seek out local suppliers and insist on only the finest ingredients.</p> <p>You could be part of this team to welcome our guests and show them to their tables and how our service works within the areas.</p>
Key elements of this role you could expect to undertake or be asked to do:	Welcoming visitors, answering any questions that may be asked regarding Catering or the locations. Show guests to their tables and explaining our offering within the restaurants.
You will be working with:	Dan Caterer (Catering manager) and Andy Bloomer Retail and Catering manager)
Characteristics Required:	<ul style="list-style-type: none">• Approachable, flexible demeanour.• Good interpersonal skills, no specific qualifications are needed.• Previous experience of working in a customer facing role is preferred but not essential• Reliable with good time keeping and good communication skills.• Positive and confident, enjoys working as part of a team or alone. Able to work calmly under pressure.
Training and Induction given:	Training in all aspects of the role will be provided.
Safety precautions and Covid safety provided for you:	<ul style="list-style-type: none">• All equipment that you need for your shift will be provided. This will then be sanitised before being used by someone else.• We strongly encourage the wearing of a facemask or face shield indoors. You may like to bring your own. Disposable masks will also be available.• There is sanitiser around the Catering dept and wherever you are working.• In the unlikely event you need to travel in a Waddesdon vehicle appropriate measures have been taken to ensure distancing.

	<ul style="list-style-type: none"> • Please ensure social distancing during breaks. • You will be asked to read through a risk assessment and method statement before you begin your first shift. You may have read and signed one previously but it has since been updated so please take the time to read it carefully again.
Anticipated Time Contribution:	One day to three days a week hours of 13:00pm until 16:00pm
Lunch breaks and comfort breaks:	Taken at the volunteer's discretion during the day.
<p>Benefits of volunteering for the National Trust At Waddesdon</p> <p>After you have amounted 50 volunteer hours you will be awarded a National Trust Volunteers card offering you the following:</p> <ul style="list-style-type: none"> • Free entry into National Trust properties (or free entry for another person if the card holder is already a NT member) • 20% off at National Trust's online shop and up to 35% off National Trust Holiday Cottages • 20% off in Waddesdon's Retail Shops and 10% off in Waddesdon's Wine Shop. • Up to 35% off National Trust Holiday Cottages • 20% discount to volunteer card holders on National Trust Membership <p>Reimbursement of travel costs between home and Waddesdon Manor, at 33p per mile (up to a maximum of 60 mile round trip)</p> <p>We host events including an annual day trip, Summer picnic, Charity of the Year social events, Christmas lunch and coffee mornings so that our volunteers and staff can spend time with each other as a combined team.</p>	

The list of duties is not exhaustive and Waddesdon reserves the right to amend this list within reason according to the needs of Waddesdon Manor. For all our volunteer positions we have a formal selection process. All these arrangements are binding in honour only and are not intended to be legally binding